



## Brown & Root Environmental

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Project Number 5278

Mr. James X. Shafer  
Remedial Project Manager  
Northern Division, Naval Facilities Engineering Command  
10 Industrial Highway, Mail Stop 82  
Lester, Pennsylvania 19113

Reference: CLEAN Contract No. N62472-90-D-1298  
Contract Task Order 218

Subject: RAB Meeting Summary

Dear Mr. Shafer:

Enclosed is a copy of the July 16, 1997 RAB meeting summary.

If you have any questions about this matter, please contact me at 508-658-7899.

Very truly yours,

Betsy Horne  
Community Relations Specialist

BH:ib

Enclosure

c: R. Boucher, NORTHDIV (w/o enc.)  
B. Wheeler/D. Sanders, NETC (w/enc.)  
J. Trepanowski/M. Turco, B&RE, Philadelphia (w/enc.)  
M. Price, B&RE, Philadelphia (w/o enc.)  
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File 5278-3.2 (w/o enc.)/5278-9.4 (w/enc.)

## **NETC COMMITTEES MEET TO IDENTIFY GOALS AND IMPLEMENTING TASKS**

On Wednesday, July 16, 1997, the NETC Newport Installation Restoration Program Restoration Advisory Board (RAB) met at the NETC Officers' Club. The entire meeting was dedicated to deliberations by the RAB committees. After they met, the committee chairs announced preliminary goals and tasks that should be the focus of committee activity between now and the RAB's second anniversary in the spring of 1998.

### **Membership Committee goals:**

- Promote new memberships by soliciting resignations from inactive members.
- Develop and maintain a reserve of prospective members.
- Encourage the membership to faithfully attend RAB meetings.

### **Project Committee goals:**

- Update the IR sites schedules and distribute copies to the RAB.
- Schedule meetings with agency principals to learn about their IR process roles.
- Schedule OSHA health and safety training for RAB members for site visits.
- Review the history of how each site has come to its present cleanup status.
- Integrate "Chutes and Ladders" with site schedules.
- Ensure that committee recommendations are consistent with public wishes.

### **Planning Committee goals:**

- Publicize pollution status/causes; reinforce Public Information Committee.
- Streamline future site use planning by early identification of needs and coordination with other Island groups.
- Encourage effective use of cleanup funds by articulating priorities and innovative technologies.

### **Public Information Committee goals:**

- Continue to remind the community about the RAB.
- Publicize fact sheets and feasibility studies.
- Encourage a reunion of Old Fire Fighting Training Area personnel to develop additional site historical information.
- Supplement school field trip process through video presentations.
- Develop a speakers bureau and a speakers' information package.
- Cultivate WADK for RAB interviews.
- Encourage members of local environmental groups to attend RAB meetings.
- Develop questionnaires to assess concern about site health impacts.

### **Ad hoc "broad brush" committee issues:**

- Brief congressional delegation staff about RAB activities.
- Form a bay-wide water quality committee to share information/create synergy.
- Focus on keeping RAB member attendance high.
- Identify possible alternate RAB meeting sites.